

**NBSRT-SAINT JOHN BRANCH
EXECUTIVE COMMITTEE MEETING
September 13, 2012**

Meeting was held at Chateau Champlain at 10 am, with President Marg Urquhart chairing and the following in attendance: Pat Dugay, Jean Cameron, Carol Harris, Netta Chase, Pat Roy, Pat Beyea, Susan Smith, Gerry Mabey, Mary Ann Patterson, Kathy Dalling, Barrie Rigby and Linda Perrin. Regrets were received from Barry Harbinson, Robert Taylor, Nancy Steele and Larry McPhee.

Agenda: Some items were added, Telephone committee, Fredericton trip.
Pat Roy **moved** and Netta **seconded** approval of the Agenda with the addition; motion **carried**.

Minutes of last meeting: **Moved** by Gerry and **seconded** by Pat Duguay, motion **carried**.

Focus on this meeting will be the Newsletter

Items to include in Newsletter

- Fredericton trip has 42 people, need time and places to be picked up in newsletter
- Discussion occurred as to inclusion of calendar in newsletter. The consensus was that it was important to include it especially in the first letter of the year.
- **Marg** will write a blurb regarding volunteering and sign up sheets
- Biennial meeting in Fredericton in May
- **Sept 20** is last date for any additions to newsletter

Netta outlined things she needed to put newsletter together

- List of people to receive newsletter. There was some confusion as to the correct number of members. Settled on 270 to print. Email will go out the same day as the newsletter

- Discussion as to who buys envelopes, stamps; who prepares and copies mailing labels and return address labels. Kathy will check on what supplies we now have and will print labels. Marg will buy stamps and envelopes if needed.

Lick and Stick date has changed to September 27th at 10:00 a.m. at Bayside school

Membership - Kathy is new membership secretary. As we move through this year and as she understands the scope of the job, some jobs may have to be delegated.

Web Site – The new committee chairperson is Ellen Palmer

Dates of upcoming events

-Card Party – November 8, St. George Church Hall , 1:00 -4:00
Deadline is November 2nd, contact Norma Murphy 659-2553

October Fall Luncheon and Meeting – Sue reported that everything is in place for the meeting. She requested input on the number of tables needed for anyone settling up activities and sign ups. She also notified the group that only 5 door prizes will be needed this year.
Registration will be 11:30 – 12:00 when people can mix and mingle. There will be no bar this year as it was used sparingly last time.

Barry and Marg will form the Meet and Greet at the door.

Biennial Meeting in May

Any member can vote at the Biennial on any issue.

Question arose regarding funding for those attending. Motion was put forward by Pat Beyea and seconded by Kathy – It is recommended that the committee put in the newsletter that we will provide some financial assistance to any Saint John member who wishes to attend the Biennial Meeting in Fredericton.

Motion carried.

An executive meeting will be held to review the provincial constitution in preparation for the May Biennial.

September 25 AGM Meeting –members who go can nominate from the floor. It is important that all delegates study the constitution before they go.

Phone committee: Mary Ann reported it is not possible to transfer the phone numbers from Mary Ellen's phone to hers, thus each time a new chair would need to enter each number. The question is: do we need to keep that line of communication open because we have email, the webpage and the newsletters? Another option is for all calls to be individual, requiring more committee members. Discussion will continue at the November meeting. Marg suggested it be the committee that make the decision on how to proceed even though Mary Ann said she would do what we wanted.

Calendar: It was suggested more detail be added to the calendar and it was agreed that might help. The newsletter should contain all the relevant information for the year.

Motion: (Mabey/Rigby) that the calendar go out as is with the contact information and a special heading added that includes activities and that it go out twice, the second time will firm the January/February to year end events. Carried

Fredericton Excursion: Gerry Mabey confirmed final details - pickup times and places, departing Fredericton at 4, total cost \$45.04/person. Details will go in the newsletter and Pat Beyea is the contact.

School Days Museum: Pat Dugay told us the theme for this year is Technology. Items to donate for display are requested – typewriters, projector reels, etc.

Reminder of Lick n' Stick – 10 a.m. September 27th at Bayview School. Those who plan to help indicated their intentions.

12: 40 Motion to Adjourn: Kathryn Dalling/Carol Harris

Respectfully submitted,

Mary Ann Patterson and Pat Roy.