

**NBSRT-SAINT JOHN BRANCH
EXECUTIVE COMMITTEE MEETING
September 29th, 2011**

Meeting convened at 10 AM at Chateau Champlain, with President Marg Urquhart chairing. In attendance were Barry Harbinson, Robert Taylor, Larry McPhee, Barrie Rigby, Carol Harris, Carol Robertson, Pat Dugay, Jean Cameron, Lynne White, Norma Murphy, Pat Roy, Pat Beyea, and Mary Ellen Maillet. Regrets from Mary Ann Patterson, Sue Smith, George Little, Kathy Dalling, Nancy Steele, Linda Perrin, Ann Stone and Gerry Mabey. Cards were suggested for Linda (recovering from surgery) and Gerry (kidneystones). Congratulations were extended to Barry Harbinson on being appointed chair of the new NBSRT Pension Committee, and also being asked to chair an ad-hoc committee to look at the format of future Biennials.

Approval of Agenda moved by Larry and **seconded** by Mary Ellen – **carried**.

Minutes of August 25th moved by Robert and **seconded** by Barrie. **Correction** noted under “Fall Luncheon”: reference to calling this year’s retirees should be moved to the “Dropout Luncheon” section. Minutes **adopted as corrected**.

Financial Report: Larry reported that he received thank-you notes from UNB and the Milk Fund. The bank balance is \$8422.06. We received reimbursement for the Biennial deficit. We also have a savings certificate of \$5000, and \$2000 in the Credit Union. Larry bought Quickbooks as the financial package for the Treasurer’s computer. **Moved** by Larry and **seconded** by Carol Harris that his report be accepted; motion **carried**. Larry also presented a report on the Biennial, showing total receipts of \$8650 and total expenses of \$9562.33, for a deficit of \$912.33. **Moved** by Larry and **seconded** by Robert that this report be accepted; motion **carried**.

Director’s Report: A report on the semiannual provincial meeting was compiled and e-mailed to us (**attached**). **Moved** by Barry H. and **seconded** by Pat B. that the report be accepted; motion **carried**.

Scholarships: Barrie Rigby suggested we institute our own scholarship, perhaps \$500, to rotate round the high schools. This would be good publicity for us. **Moved** by Barrie and **seconded** by Pat Dugay that the **Finance Committee** set up guidelines and procedures for a possible second scholarship, in consultation with school Guidance departments; motion **carried**. We have not received a thank-you from Phillip Vautour, but the UNB Alumni News article that features him and recognizes our donation, has been scanned to our web site.

Raising our Profile:

- Barrie Rigby suggested having pens or fridge magnets made with our information on them; **Larry McPhee** will look into it with Key Industries and report back.

- The School Days Museum is having trouble getting publicity. **Marg** will contact Netta Chase to see if an article can be put into a Saturday Telegraph Journal. **Pat Beyea** will look into a possible trip to visit the Museum.
- Marg noted that we are allowed to speak briefly at this year's Pre-Retirement Seminar at Simonds on December 3rd.

Dropout Luncheon: This was held on September 6th. There were 76 in attendance, including 18 new retirees. Seventeen of those present signed up to be members, and others took forms. The meal was not well received.

Card Party: Lynne is coordinating this for November 3rd from 1:30 to 4:00 at Our Lady of Perpetual Help. Admission is \$5, with tickets available at the Fall Luncheon. There will be light refreshments and door prizes. Retired teachers and friends are welcome.

Telephone Committee: Mary Ellen Maillet reported that she has registered 225 phone numbers of those without e-mail, to be able to receive voice messages. Aliant charges \$7.95 per month which allows one message. **Mary Ellen** will split off the Executive Committee into a separate list for reminders of meetings, etc. **Marg** will originate an e-mail/voice mail re the Fall Luncheon RSVP deadline of October 12th.

Other Business Arising or Carried Forward: Marg reported as follows:

- Letter to Roger Nesbitt re Pension Committee is done.
- Roger Savoie plans two computer workshops re photos for October 26th and February 21st.
- Marg circulated a revised calendar of events for the year.
- Marg updated and circulated the Executive Committee contact information.
- Reminder to **committee chairs** to submit committee personnel lists to Robert.
- Reminder for **committee chairs** to review roles and responsibilities in By-Laws.
- **Gerry Mabey** is reviewing the Constitution and will report back.

Donation to City Market Seniors Centre: Larry McPhee reported that Larry McGrath is chairing its Board. So far \$3000 has been gathered to offset a \$7000 deficit. The Centre has 77 regular users. A special lunch has been set for today. **Moved** by Barry Harbinson and **seconded** by Pat Dugay that we donate \$100 for this year; motion **carried**. It was suggested our donation be publicized via a letter to the Editor, and a photo-op to post on our web site and in Reflections. It was suggested that either a special collection at the October luncheon, or the proceeds of the 50/50 draw, might be donated to a different charity each year.

Social Committee: The Fall Dinner will be at Hatheway (Lily Lake) Pavilion on October 20th, with registration, social, and cash bar at 11:00 and lunch at 12:00. When registering, members choose between barbecue chicken or Atlantic salmon. No registrations will be possible after October 12th due to catering arrangements. A

Christmas wine and cheese social will be held Thursday December 8th from 7 to 9:30 pm at Chateau Champlain. Tickets at \$10 will be available at the October luncheon.

Card Committee: Jean Cameron has headed this committee since 1985. She reported that she has sent 78 cards, either get-well or sympathy or celebrations. It is a challenge to keep informed of cards that should be sent. In addition to Linda Perry and Gerry Mabey, cards ought now to be sent to Sally Kilpatrick who had a stroke, and to Bill and Mary Joyce (“thinking of you”).

Membership Committee: Lynne White reported that she can place the \$3 per month onto our form. The S.I.N. has to stay on the form for use by Pension Branch. Some Branches are having less trouble getting information on new retirees than we are. We currently have 426 members in our Branch. The committee has formulated an action plan (**attached**) for improving membership.

Public Relations Committee: George Little is working on a plan for this committee.

Moved by Barry Harbinson and **seconded** by Pat Beyea that the above committee reports be accepted; motion **carried**.

October Newsletter: Information must reach George Little by October 3rd. Marg will include phones and e-mails of the Executive Committee. The “Peel’n’Paste” party will be at Bayview School on October 5th at 10 AM.

October Meeting: We need to coordinate tables for the lobby and inside, with Pavilion staff; members should let Sue Smith or Mary Ellen Maillet know their needs. Member consensus is to restore the Memorial Moment to the start. Written reports are to reach **Robert Taylor** by October 13th and he will make up three packages per table. The Budget has to be approved. The Directors will report orally; otherwise, oral announcements will be made through the President. It is recommended that the **Finance Committee** consider a higher price for non-members for luncheons and other events.

Adjournment at 12:00 on motion by Barrie Rigby.

Next Meeting of the Executive Committee will be November 24th.

Respectfully submitted,

Robert Taylor, Secretary.